

**Appendix 3 – Membership of Committees – Seats and Proportional Balance 2024/2025**  
**Proposed committee places**

Committee Seats ÷ 58	Number in Group (% of Council membership)				
	30 Democratic Alliance Group (52%)	14 Conservative (24%)	12 The Independent Group (21%)	2 Un-grouped (1 Labour Group, 1 vacancy (0%))	2 Independent Councillor Group (3%)
Scrutiny (15 seats)	8	4	3	0	0
Overview (13 seats)	7	3	3	0	0
Housing Review Board (5 seats)	3	1	1	0	0
Strategic Planning (15 seats)	8	4	3	0	0
Planning Committee (16 seats)	8	4	3	0	1
Audit and Governance (10 seats)	5	2	2	0	1
Standards Committee (7 seats)	4	2	1	0	0
Personnel Committee (15 seats)	8	4	3	0	0
Licensing and Enforcement (15 seats)	8	4	3	0	0
<b>Total % of seats</b>	<b>53</b>	<b>25</b>	<b>20</b>	<b>0</b>	<b>2</b>
<b>Total Seats 111</b>	<b>59</b>	<b>28</b>	<b>22</b>	<b>0</b>	<b>2</b>

Please note that the Cabinet is not shown on the above table as political proportionality rules do not apply. Some figures have been rounded up or down to ensure total number of seats in accordance with the guidance set out in Appendix 1.

## SCHEDULE OF COMMITTEE APPOINTMENTS – 2024 - 2025

### Audit and Governance Committee (10 seats)

(Democratic Alliance Group 5, Conservative 2, Independent Group 2 and Independent Councillor Group 1)

#### Quorum 3

Co-opted non-voting Independent Member who shall be suitably qualified to support elected representatives in scrutinising local authority finances.

<b>Chair:</b>	Democratic Alliance Group
<b>Vice Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Councillor Group

### Housing Review Board (5 seats)

(Democratic Alliance Group 3, Conservative 1 and Independent Group 1)

#### Quorum 4

5 tenant and leaseholder representatives; and 2 independent community representatives. The non-councillor members will be co-opted members and shall have the right to vote. Council shall appoint the Chair. The Board will elect its own vice Chair and

<b>Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Independent Group

### Licensing and Enforcement Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 3)

#### Quorum 4

Serving members of Cabinet are not eligible for appointment to this committee.

<b>Chair:</b>	Democratic Alliance Group
<b>Vice Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Conservative

	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Group

**Overview Committee (13 seats)**

**(Democratic Alliance Group 7, Conservative 3, Independent Group 3)**

**Quorum 5**

The Chair of the Committee shall be a Councillor from the majority party.

<b>Chair:</b>	Democratic Alliance Group
<b>Vice Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Group

**Personnel Committee (15 seats)**

**(Democratic Alliance Group 8, Conservative 4, Independent Group 3)**

**Quorum 4**

The Leader, Deputy Leader and Portfolio Holder with Human Resources responsibilities shall be members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance and that the Sub Committees can be constituted.

<b>Chair:</b>	Democratic Alliance Group
<b>Vice Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Conservative
	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Group

### **Interviewing (Chief Officers) Sub Committee**

Membership: 7 Councillors drawn from the membership of the Personnel Committee which shall include at least one member of the Cabinet (subject to the rules relating to political balance / proportionality). Substitute members can be used when necessary. Quorum: 7

### **Investigating and Disciplinary Sub Committee.**

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Grievance Sub Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

### **Employment Appeals Sub Committee.**

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Investigating and Disciplinary Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

### **Grievance Sub Committee.**

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality). Quorum: 3

### **Planning Committee (16 seats)**

**(Democratic Alliance Group 8, Conservative 4, Independent Group 3 and Independent Councillor Group 1)**

#### **Quorum 4**

The Chair and Vice Chair shall not be from the same Ward and serving members of Cabinet are not eligible for appointment to this committee.

<b>Chair:</b>	Democratic Alliance Group
<b>Vice Chair:</b>	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Democratic Alliance Group
	Conservative
	Conservative
	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Group
	Independent Councillor Group



	Conservative
	Conservative
	Conservative
	Conservative
	Independent Group
	Independent Group
	Independent Group